317 Board
Special Executive Committee Meeting
Minutes
June 29, 2026

Executive Committee Members Present: Rhea Hopstetter Chair, Heather Batin, JoAnna Carter, Dr. Ron Luce, and Robert Orth

Executive Committee Members Absent: None

Board Members Present: None

Guests: None

Staff Present: Amanda Conrath, Svea Maxwell, Beth Mohammed, and Diane Pfaff

The meeting was called to order at 5:00 p.m.

I. **Approval of Agenda**

Ms. Batin moved to approve the agenda; Dr. Luce seconded. The motion unanimously approved.

II. **New Business**

SFY 2027 Contract Authorizations

Ms. Hopstetter announced that at the June 22nd board meeting the members voted to authorize a special executive committee meeting and empower the committee to vote on the FY 2027 Contract Authorization resolution.

Ms. Conrath explained that the FY 2027 Budget had been approved at the June 22, 2026 board meeting, but the contract authorization amounts did not match the funding amounts on the approved budget. Ms. Conrath reviewed the corrected contract amounts and explained that Media was separated to its own resolution because they are a vendor and not a contract agency. The group discussed the role of Modo Media with Board communications since the loss of staff dedicated to this role. Dr. Luce moved to approve the Contract Authorization for Modo Media; Mr. Orth seconded. The motion was unanimously approved.

Ms. Conrath then explained the Contract Authorization for contract agencies. Dr. Luce sought clarification regarding the budgeted amount and the contract approval amount for guardianship services. Ms. Conrath explained that the guardianship budget line item has additional funding in case there are new referrals during the year. Ms. Batin asked if there could be additional language to explain these kinds of differences. Dr. Luce moved to approve the FY 2027 Contract Authorization; Ms. Batin seconded. The motion was unanimously approved.

VI. **Other**

A. **Insurance**

Ms. Conrath discussed CORSA's requirement for renters' insurance for tenants in Board-owned properties in The Plains and Logan. She explained that My Sister's Place has agreed to serve as payor for the renter's insurance which requires a credit card for payment and will cost approximately $1,400 per year per tenant. The Board will cover this expense because tenants have little or no income. Dr. Luce asked about the turnover of people, Ms. Pfaff said My Sister's Place will handle this.

B. <u>Executive Committee Selection</u>
Mr. Orth indicated he will appoint members to the executive committee by July 10th.

<u>VII.</u> <u>Adjournment</u>
Ms. Hopstetter adjourned the meeting at 5:26 p.m.

Submitted by:

Diane Pfaff
Executive Director