

## **Athens-Hocking-Vinton 317 Board Meeting Minutes**

**June 23, 2025**

### **Meeting Was Held In-Person and Virtual**

- Present:** Heather Batin, Chair, JoAnna Carter, Maeve Gallagher (attended virtually), Rhea Hopstetter, Dr. Ron Luce, Robert Orth, Dr. Anne Sessums-Rubin, Dumitru Sabaiduc, Shei Sanchez, Dr. Wenda Sheard, Jacqueline Stobbs, and Tom Williamson
- Absent:** Tonya Bowden, Jayne Darling, Dr. Tom Davis, Ralph Evans, Patricia Robinette, and Robert Salizzoni
- Guests:** None
- Virtual:** Rose Frech, ISBH, Mateja Holter, Memorial Health System, Ellen Martin, HRS, Dr. Sherry Shamblin, HHC, Steve Thomas, TASC, and Libby Villavicencio, Consultant
- Staff:** Amanda Conrath, Kim Crum, Svea Maxwell, Beth Mohammed, Andrea Pierson, Board Intern, Diane Pfaff, Kim Robinson, and Sherri Tyree

Ms. Batin welcomed Mr. Williamson, who was appointed by the Hocking County Commissioners.

Ms. Batin called the meeting to order at 6:03 p.m. and announced a Consent Agenda would be used due to a board member attending virtually; When a board member attends virtually the required protocol includes a roll call vote for all significant agenda items A Consent Agenda will allow non-controversial agenda items to be approved without a roll call vote

#### **I. Adoption of Consent Agenda Items: Agenda and Minutes**

**25:06:77**

Ms. Stobbs moved to approve the agenda and April 28, 2025 board meeting minutes; Dr. Luce seconded. The motion was unanimously approved.

#### **II. Public Comment**

There was no Public Comment

#### **III. Agency Updates**

##### **1. Dr. Sherry Shamblin, Hopewell Health Centers (HHC)**

Dr. Shamblin reported they are waiting for their Joint Commission Review site visit. They are also working on their HRSA Service Area Competition grant which occurs every three years and is for their main FQHC funding. Lastly, Dr. Shamblin said work continues on the building in The Plains and with a projected move-in date of September.

**2. Ellen Martin, Health Recovery Services (HRS)**

Ms. Martin reported they are working on end-of-year reports and are concerned about the changes at OhioMHAS. She also said the Board is helping to support 20 staff to attend the 3-day Addiction Studies conference.

**3. Stephen Thomas, TASC of Southeast Ohio (TASC)**

Mr. Thomas reported they are preparing for their CARF site review which will be in September. He also said they are beginning their Occumetrics reassessment. They are preparing for Overdose Awareness Day events.

**4. Mateja Holter, Memorial Health System (MHS is not a contract agency)**

Ms. Holter introduced herself as a Crisis Intervention Specialist at MHS and said she would be attending meetings in place of Linda Sistrunk. She is working on outreach by letting others know what they do and partnering with local agencies for crisis care and follow-up care.

**5. Rose Frech, Integrated Services for Behavioral Health**

Ms. Frech reported on the reorganization of their management structure and new leadership for Athens, Hocking, and Vinton counties. She also reported they had received a grant from the Ohio Children's Alliance for recruiting respite caregivers for OhioRise youth; they have reached almost 50 people who are interested.

Dr. Luce suggested that if agencies do not attend the meeting to provide information, they should provide a written report with updates. Ms. Pfaff said she would reach out to the agencies to invite written reports. She also said that the agencies' annual outcome reports could be brought to the Board in August. Ms. Sanchez said an outcomes report would be sufficient for smaller agencies, but in-person presentations are important for larger agencies.

**IV. Strategic Planning**

**25:06:78**

1. Ms. Villavicencio presented an overview of the results of the equity assessment and strategic continuum analysis from the Strategic Planning Retreat.

2. Ms. Pfaff discussed the latest draft Mission, Vision, and Values and how it has been shaped by board member, staff and consultant input. There were differences of opinion around the word "champion", and Board members discussed the pros and cons of this word. Dr. Sheard moved to approve the Mission, Vision, and Values Statement; Ms. Hopstetter seconded. A roll call vote was taken with the following results:

Ms. Batin, Yes, Ms. Carter, Yes, Ms. Gallagher, Yes, Ms. Hopstetter, Yes, Dr. Luce, Abstain, Mr. Orth, Abstain, Dr. Sessums-Rubin, Yes, Mr. Sabaiduc, Yes, Ms. Sanchez, Yes, Dr. Sheard, Yes, Ms. Stobbs, Yes, and Mr. Williamson, Yes. The motion passed with two abstentions.

**V. Staff Updates**

Ms. Conrath reported on the following:

- Auditor of State (AOS) June publication of the General Standard outlining the steps to take to avoid taxpayers' funds being lost due to cyberfraud. Those include verification and payment authorization controls and regular fraud training, all of which we maintain among office staff and with the county auditor. Invoices are always reviewed by at least two persons in our office – the county auditor's office reviews each invoice and will sometime reach out with questions or if additional

documentation is needed. Changes to vendors require an updated W-9 form and are entered and reviewed by the county auditor.

- SOS Update: An overview of expenditures for State Opioid and Stimulant Response Projects. Expenditures will continue through September 29 –56% of that budget has been spent. Board members asked about underspending by some agencies and Ms. Conrath said she would bring a plan to the August board meeting.
- FRAQ Reminder: Forms still need to be completed by members. Amanda will send a follow up email to those who have not yet completed theirs.

Ms. Maxwell reported on the following:

- Board Crime Insurance: This policy covers fidelity/employee theft, computer fraud/program and electronic data restoration expense, and funds transfer fraud. There was an increase of \$264 (\$1,455 total premium) for three-year term which amounts to \$88/year increase.
- Commercial Property Insurance: The renewal premium is \$25,913. Ms. Maxwell and Ms. Conrath requested a meeting to discuss raising deductibles and reviewing replacement cost valuations for Board properties. The board will not be switching insurance carriers at this time due to still working to close our claim at Serenity Village.
- Capital Plans: There were requests from three partner agencies with a total project cost of \$7.7 million. Staff will review and rank the requests this week for the FY 2027-FY 2032 Board Capital Plan submission which is due June 30th.
- Woods at Dairy Lane: The State Controlling Board approved transfer of the property at the June XX meeting. There are a number of legal documents that need to be completed before they can officially close on the property. They are hope to have deed approval and transfer late summer/early fall.

## **VI. Executive Director Report**

Ms. Pfaff reported on the following:

- Ms. McDaid had a baby boy on May 19<sup>th</sup>.
- State Budget: The Conference Committee is scheduled to meet on June 24<sup>th</sup> at 3:00 p.m. It will then go to the Governor for vetoes and signature. Ms. Pfaff discussed advocacy for the Ohio Housing Trust Fund and Senator Chavez's leadership to restore the fund. This is one of the funding sources that will be used for the Woods on Dairy Lane housing.
- GOSH Billing System: A contract was signed with Cantata Health, the new company that purchased the billing system used for clinical treatment services. The cost increased from \$5,000 to \$7,854—an increase of \$2,854. This price includes a discount of \$1,380 for being in a consortium with other boards. The Board negotiated a one-year contract in contrast to the 5-year contract Cantata had proposed. The company has indicated they plan to have 5% annual increases.

## **VII. Nominating Committee Report**

Ms. Sanchez presented the report in the absence of Dr. Davis. The committee consisted of Dr. Davis, Dr. Luce, Mr. Sabaiduc, and herself. The committee nominated Mr. Orth for FY 2027 Chair Elect. Ms. Batin asked if there were any additional nominations and hearing none, closed the nominations and declared Mr. Orth the FY 2027 Chair Elect.

## VIII.

### **Old Business**

**25-06:79**

#### **1. The Woods at Dairy Lane**

Ms. Pfaff reviewed the reasons for not applying for Federal Home Loan Bank grant funding this year. She and Ms. Maxwell met with Hocking Valley Bank to lay the groundwork for next year. She also said the property transfer was approved by the Controlling Board on June 16<sup>th</sup>. Staff have been in conversations with ISBH to serve as the development partner. A partner is needed with experience developing and operating housing properties. HHC will also be a partner on development due to the proximity of Adam Amanda House. Ms. Pfaff explained that in addition to the one-time capital funding there is the need for on-going operations funding for rental subsidies and supportive services which is estimated at \$200,00 per year.

#### **2. Adam Amanda House Lease**

**25:06:80**

Ms. Pfaff discussed a lease update with HHC. The lease would begin on July 1, 2025 and renew automatically unless 90 days' notice was given. There will be an in-kind value of the rent in the amount of \$139,595.50 per year. Dr. Luce moved to approve a lease for Adam Amanda House; Mr. Sabaiduc seconded. A roll call vote was taken with the following results: Ms. Batin, Yes, Ms. Carter, Yes, Ms. Gallagher, Yes, Ms. Hopstetter, Yes, Dr. Luce, Yes, Mr. Orth, Yes, Dr. Sessums-Rubin, Yes, Mr. Sabaiduc, Yes, Ms. Sanchez, Yes, Dr. Sheard, Abstain, Ms. Stobbs, Yes and Mr. Williamson, Yes. The motion passed with one abstention.

## IX.

### **New Business**

#### **1. SFY 2025 Board Budget Amendment**

**25:06:81**

##### **Resolution 25-06-31**

Ms. Conrath explained there was one change to the SFY 2025 Budget. There is an addition of \$22,528 for the Access to Wellness program. Ms. Stobbs moved to approve Resolution 25-06-31-SFY 2025 Board Budget Amendment; Ms. Sanchez seconded. A roll call vote was taken with the following results: Ms. Batin, Yes, Ms. Carter, Yes, Ms. Gallagher, Yes, Ms. Hopstetter, Yes, Dr. Luce, Yes, Mr. Orth, Yes, Dr. Sessums-Rubin, Yes, Mr. Sabaiduc, Yes, Ms. Sanchez, Yes, Dr. Sheard, Yes, Ms. Stobbs, Yes and Mr. Williamson, Yes. The motion was unanimously approved.

#### **2. SFY 2026 Board Budget**

**25:06:82**

##### **Resolution 25-06-32**

Ms. Conrath presented an in-depth overview of the FY 2026 Budget resolution and attached worksheets. Dr. Luce moved to approve Resolution 25-06-32-SFY 2026 Board Budget; Ms. Sanchez seconded. A roll call vote was taken with the following results: Ms. Batin, Yes, Ms. Carter, Yes, Ms. Gallagher, Yes, Ms. Hopstetter, Yes, Dr. Luce, Yes, Mr. Orth, Yes, Dr. Sessums-Rubin, Yes, Mr. Sabaiduc, Yes, Ms. Sanchez, Yes, Dr. Sheard, Yes, Ms. Stobbs, Yes and Mr. Williamson, Yes. The motion was unanimously approved.

**3. Authorization to Enter Into Contracts**

**25:06:83**

**Resolution 25-06-33**

Ms. Pfaff explained the resolution is to authorize the executive director to enter into contracts with agencies and is a condensed version overview of the SFY 2026 Board Budget. Dr. Luce moved to approve Resolution 25-06-33; Ms. Hopstetter seconded. A roll call vote was taken with the following results: Ms. Batin, Yes, Ms. Carter, Abstain, Ms. Gallagher, Yes, Ms. Hopstetter, Yes, Dr. Luce, Yes, Mr. Orth, Yes, Dr. Sessums-Rubin, Yes, Mr. Sabaiduc, Abstain, Ms. Sanchez, Yes, Dr. Sheard, Yes, Ms. Stobbs, Yes, and Mr. Williamson, Yes. The motion was approved with two abstentions.

**4. Ohio Heritage Foundation (OHF) Partnership**

**25:06:84**

**Resolution 25-06-34**

Ms. Pfaff explained that OHF had approached her regarding a partnership to mitigate any funding reductions the agencies may receive as a result of federal and state funding cuts. The one-time “bridge” funding would give agencies time to plan and aligns with a recent training offered by the Government Finance Officers Association. The Board and OHF would each contribute \$300,000 and the Board’s share would come from unallocated SFY 2025 funds. Ms. Pfaff said OHF’s board approved the partnership on June 13<sup>th</sup>. Ms. Conrath explained the process of the Transfer resolution. Dr. Sheard moved to approve Resolution 25-06-34-317 Board – Ohio Heritage Foundation enter into a funding partnership; Ms. Stobbs seconded. A roll call vote was taken with the following results: Ms. Batin, Yes, Ms. Carter, Yes, Ms. Gallagher, Yes, Ms. Hopstetter, Yes, Dr. Luce, Yes, Mr. Orth, Yes, Dr. Sessums-Rubin, Yes, Mr. Sabaiduc, Yes, Ms. Sanchez, Yes, Dr. Sheard, Yes, Ms. Stobbs, and Mr. Williamson, Yes. The motion was unanimously approved.

**5. CY 2026 County Budget**

**25:06:85**

**Resolution 25-06-35**

Ms. Conrath explained the County Budget. Ms. Sanchez moved to approve Resolution 25-06-35; Mr. Sabaiduc seconded. A roll call vote was taken with the following results: Ms. Batin, Yes, Ms. Carter, Yes, Ms. Gallagher, Yes, Ms. Hopstetter, Yes, Dr. Luce, Yes, Mr. Orth, Yes, Dr. Sessums-Rubin, Yes, Mr. Sabaiduc, Yes, Ms. Sanchez, Yes, Dr. Sheard, Yes, Ms. Stobbs, Yes, and Mr. Williamson, Yes. The motion was unanimously approved.

**6. Additional Appropriations-SAMI Housing Project**

**25:06:86**

**Resolution 25-06-36**

Ms. Conrath explained the resolution. Ms. Stobbs moved to approve Resolution 25-06-36-Additional Appropriations-SAMI Housing Project; Mr. Sabaiduc seconded. A roll call vote was taken with the following results: Ms. Batin, Yes, Ms. Carter, Yes, Ms. Gallagher, Yes, Ms. Hopstetter, Yes, Dr. Luce, Yes, Mr. Orth, Yes, Dr. Sessums-Rubin, Yes, Mr. Sabaiduc, Yes, Ms. Sanchez, Yes, Dr. Sheard, Yes, Ms. Stobbs, Yes, and Mr. Williamson, Yes. The motion was unanimously approved.

7. **Annual Meeting Nominations**

Ms. Pfaff discussed the 2025 Annual Meeting. She said an online nomination form would be sent to members and there is a paper copy in their notebooks.

8. **Board Member Recognition**

- Ms. Hopstetter presented a plaque to Ms. Batin in recognition of her service to the board as FY 2026 Chair. Ms. Batin presented Ms. Stobbs with a photo in recognition of her service to the board including serving as board chair during her term. Ms. Darling and Mr. Evans were not in attendance but will also receive a photo for their services to the Board.
- Dr. Luce asked if there was a system in place to ensure a quorum such as an email vote on important issues. Ms. Pfaff explained that boards are not permitted to vote by email.

IX. **Adjournment**

**25:06:87**

Ms. Stobbs moved to adjourn the meeting; Dr. Luce seconded. The motion was unanimously approved. The meeting adjourned at 8:07 p.m.

Submitted by:

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Diane Pfaff  
Executive Director

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Heather Batin  
Chair