

Athens-Hocking-Vinton 317 Board Meeting Minutes

October 28, 2024

Meeting Was Held In-Person and Virtual

- Present:** Heather Batin, Chair, Tonya Bowden, Jayne Darling, Dr. Tom Davis, Ralph Evans, Maeve Gallagher, Rhea Hopstetter, Dr. Joe Gay, Dr. Ron Luce, Robert Orth, Anne Rubin, Dumitru Sabaiduc, Shei Sanchez, and Jacqueline Stobbs
- Absent:** JoAnna Carter, Tamara Norway Patricia Robinette, and Robert Salizzoni
- Guests:** Dolan Malepa, Marietta Memorial Hospital
- Virtual:** Betsy Anderson, SG, Ijeoma Idika-Chima, OU Student, Kelly Madewell, MSP, Ellen Martin, Dr. Sherry Shamblin, HHC
- Staff:** Amanda Conrath, Kim Crum, Svea Maxwell, Marissa McDaid, Beth Mohammed, Diane Pfaff, and Kim Robinson, and Sherri Tyree

Ms. Batin called the meeting to order at 6:00 p.m. and introduced a new board member Dumitru “Raz” Sabaiduc.

I. Adoption of Agenda

25:10:25

Dr. Luce moved to approve the agenda; Ms. Stobbs seconded. The motion was unanimously approved.

II. Approval of Minutes

25:10:26

Dr. Davis moved to approve the August 26, 2024 board meeting minutes and the September 23, 2024 Annual Meeting Minutes; Mr. Orth seconded. The motion was unanimously approved.

III. Public Comment

There was no public comment.

IV. Agency Updates

1. Dr. Sherry Shamblin, Hopewell Health Centers

Dr. Shamblin reported The Plains facility construction is progressing with a possibility of a move in date in late spring or early summer. This project will unify all services for children which are now in three different locations in Athens. She also discussed their work to bring all of their school-based services under the FQHC umbrella which gives these staff access to the for national loan repayment programs

and FQHC rate of reimbursement enhancements.

2. **Ellen Martin, Health Recovery Services**

Ms. Martin thanked the board and staff for the Annual Meeting. She discussed the Ohio Department of Health studies surrounding overdose deaths with reduction in overdose deaths in Athens, Hocking, and Vinton counties. She also said the HEALing Communities report indicates that increased access to treatment was linked with reduced overdose deaths.

3. **Kelly Madewell, My Sister's Place**

Ms. Madewell reported that October was Domestic Violence Awareness Month and the Ohio Domestic Violence Network reported 114 fatalities in Ohio this year with 25% being from traumatic brain injuries. She also gave updates on the Hocking County Domestic Violence Task force. Ms. Madewell also discussed the Housing Security Co-Create group which is facilitated by the Athens County Foundation. Community Action was awarded a \$2 million grant to renovate the Sunset Motel on Columbus road for a de-congregated emergency shelter. In the interim, My Sister's Place will be fielding calls on behalf of the Co-Create group for a two-month pilot project using short hotel-stays and linkage to services.

4. **Betsy Anderson, Serenity Grove**

Ms. Anderson said they are at capacity with 8 residents and a waiting list. She reported that a resident with ADA mobility needs is now living independently and is still visiting the house every other Tuesday for their dinners. Ms. Anderson announced they are hiring a peer support worker, and they are doing a direct-ask letter for donations.

V.

Staff Updates

1. **Sherri Tyree, Quality and Planning Director**

Ms. Tyree discussed CIT training which begins on November 18th. She also discussed the Crisis Partner meetings and the data collection that has been implemented as a result of the TBD Solutions assessment. She reported that the Board was awarded a \$175,000 grant by the Office of Criminal Justice Services for crisis service enhancements for Hopewell Health Centers.

2. **Kim Crum, Community Services Coordinator**

Ms. Crum discussed the partnership with the Osteopathic Heritage Foundation and the recent training by Aetna to provide education on the OhioRISE behavioral health respite benefit. Ms. Crum also brought attention to a survey to obtain community input around the new emergency shelter and encouraged everyone to submit comments. Dr. Davis said he has been contacted recently with questions about this project and possible influx of homeless people moving in the area. Information on the survey and shelter will be sent to board members.

3. **Marissa McDaid, Communications and Community Engagement Specialist**

Ms. McDaid reported she had trained her first class on the enCompass training. She also introduced Andrea Pierson, ComCorps member working at the Board.

4. Svea Maxwell, Deputy Director

Ms. Maxwell reported the Board had received a Best Practices four-star rating with the Highest Achievement Award in Open and Transparent Government from the Auditor of State. She also reported that the OU transfer of land to the new Community Authority (NCA) is expected to go before the state controlling board by the end of the calendar year. The NCA will then transfer the land to the Board.

VI. Executive Director Report

Ms. Paff reported on the following:

- Ms. Paff reported the SOS grant ended on September 29th. There is now an application process for receiving the funds. The Board applied for FY 2025 funds in September. OhioMHAS said recipients would be announced in early October but there hasn't been an announcement yet. She said the amount applied for is \$851,486.05 which is funding for recovery houses, the Hive, and Athens Photographic Project. If the grant is not received there is a plan to use unallocated levy funds to support the recovery houses.
- Ms. Paff reported she hopes to bring a recommendation to the November board meeting for funding services for victims of domestic violence in Hocking County.
- The Board's passage of \$50,000 in annual levy funding for the proposed Athens emergency shelter was instrumental in the \$2 million capital grant application. When the shelter is ready to open, this funding will be used to offset operational costs.
- The board has created a form for members of the public to submit ideas for ideas on needed services that the Board might fund; the form is on the board website.
- Dr. Michelle Bays will present an overview of the Carlson Center at the January meeting.
- Ms. Paff requested thoughts and ideas for the Annual Meeting. She said there are two venues available for the 2025 Annual Meeting to be held in Hocking County; The Olde Dutch and Hocking Hills State Park Lodge. Ms. Hopstetter said there is better parking at the Olde Dutch; Dr. Davis reported the Lodge is a very nice event venue.

VII. Contracts and Construction

Ms. Paff reported that she signed a contracts for DocuSign renewal subscription for \$1,725, the same amount as last year; Smartsheet renewal subscription for \$4,640 an increase of \$1,000 due to the initial startup cost being discounted; and Inner Wisdom Wellness for the Week of Appreciation activities for agencies. Ms. Maxwell reported the roofing project approved in August for the new skylights, the replacement of the rubber roof, is waiting on permits, after which, it will proceed.

VIII. Executive Committee Report

25:10:27

1. Financials

- A. Ms. Conrath reported the 2023 state audit is completed. The exit interview was held on September 10th with one recommendation that the auditor suggested a follow-up with the county for their corrective action plan on the issue of them having late fees and interest being assessed on payroll withholdings that were reported late by the county auditor. A representative from the county auditor was at the exit interview and relayed the corrective action.

B. Ms. Batin said the executive committee reviewed and recommends approval for SFY 2025 July, August, and September financial reports to be accepted as submitted and filed for audit. Ms. Darling moved to approve the July, August, and September financials; Dr. Luce seconded. The motion was unanimously approved. Ms. Conrath also reviewed the additional fiscal report included in the board packet; a new database was developed that will eliminate multiple entries of the same information. There will be dual reports in the board packets until the new database is finalized.

2. **Resolutions**

A. **FY 2025 Contract Authorization**

25:10:28

Resolution 25-10-09

Ms. Pfaff explained that the contract authorization resolution to amend existing contracts to reflect new funding and entering into two new contracts. Dr. Davis moved to approve resolution 25-10-09, FY 2025 Contract Authorization; Ms. Bowden seconded. The motion was unanimously approved.

B. **25:10:29**

Resolution 25-10-10

FY 2025 Contract Authorization-SOS

Ms. Pfaff explained that the contract authorization resolution is contingent upon the previously discussed SOS funding application; if the state approves the application, the approved resolution will amend agency contracts. Ms. Gallagher moved to approve resolution 25-10-10, FY 2025 Contract Authorization-SOS; Ms. Hopstetter seconded. The motion was unanimously approved.

C. **25:10:30**

Resolution 25-10-11

FY 2025 Board Budget Amendment

Ms. Conrath explained the budget amendments. Dr. Luce moved to approve resolution 25-10-11, FY 2025 Board Budget Amendment; Ms. Darling seconded. The motion was unanimously approved.

D. **25:10:31**

Resolution 25-10-12

CY 2024 Appropriation Increase-Construction Fund

Ms. Conrath explained the appropriation increase resolution. Dr. Davis moved to approve resolution 25-10-12, CY 2024 Appropriation Increase; Ms. Stobbs seconded. The motion was unanimously approved.

E. **25:10:32**

Resolution 25-10-13

CY 2024 Appropriation Increase-General Fund

Ms. Conrath the appropriation increase resolution. Ms. Sanchez moved to approve resolution 25-10-13, FY 2025 Appropriation Increase-General Fund; Ms. Bowden seconded. The motion was unanimously approved.

F. **25:10:33**

Resolution 25-10-14

FY 2025 Fund Transfer / Appropriation

Ms. Conrath explained the fund transfer resolution for the new Special Projects fund. Dr. Luce moved to approve resolution 25-10-14, FY 2025 Fund Transfer/Appropriation; Ms. Gallagher seconded. The motion was unanimously approved.

3. **Personnel Policy**

25:10-34

Ms. Pfaff requested a revision to the Personnel Policy manual; Compensation Section 4.01. She explained that she utilizes the biennial Ohio Association of County Behavioral Health Authorities' salary survey for assessing staff salary levels and would like this added to the policy. Based upon discussion at Executive Committee, the proposed language on "market conditions" will not be added to the policy. Ms. Hopstetter moved to approve the revision of the Personnel Policy Compensation language; Ms. Stobbs seconded. The motion was unanimously approved.

4. **Board Insurance**

Ms. Pfaff discussed the Board's current property and liability insurance policy with the current agent, Reed and Bauer. She said she, Ms. Maxwell, and Ms. Conrath recently met with the agent to review policies. After compiling questions about coverage and sending it to the agent she has received very little communication from them. Ms. Pfaff has contacted other government agencies and learned they use County Risk Sharing Authority (CORSA) which is a member-owned property and liability risk sharing pool sponsored by the County Commissioners Association of Ohio. She will be checking into different options.

Old Business

1. **Supportive House Institute Training Resolution**

25:10:35

Resolution 25-10-15

Ms. Maxwell explained that the Corporation for Supportive Housing is requiring resolution in support of staff attending their trainings. Dr. Davis moved to approve Resolution 25:10:15 Commitment to staff attending CSH trainings; Ms. Stobbs seconded. The motion was unanimously approved.

X. **New Business**

There was no new business.

XI. **Other**

1. Dr. Luce briefly updated the OneOhio funding progress.
2. Mr. Evans asked how to get help for someone with a mental illness. There were several suggestions.

XII. Adjournment
25:10:36

Having no other business come before the Board, Ms. Batin adjourned the meeting at 7:30 p.m.

Submitted by:

Diane Pfaff
Executive Director

Heather Batin
Chair