

**Athens-Hocking-Vinton 317 Board Meeting Minutes**  
**November 27, 2017**

- Present:** Garret Clark, Chair, Dr. Dan Alder, Deborah Dreifort, Dr. Steven Evans, Dr. James Gaskell, Erin Gibson, Paul Grimes, Jeff Griffith, Dr. Romola Hopkins, Candy Kemmerer, Tonya Kennedy, Julie Mogavero, and Greg Polzer
- Absent:** Dr. Tom Davis and Laura Hopstetter
- Guests:** Kelly Cooke, MSP, Kim Jackson, ISBH, Mary Kneier, TGP, Ron Luce, JWCRH, Ellen Martin, HRS, Kaitlyn Martin, Board Intern, Dr. Sherry Shamblin, HHC, Ellen Martin, HRS, Ginger Schmalenberg, TGP, Nate Thomson, APP, and Melanie Yoder, HLC
- Staff:** Earl Cecil, Bill Dunlap, Svea Maxwell, Beth Mohammed, Kim O'Rourke and Diane Pfaff

Mr. Clark called the meeting to order at 6:55pm.

**I. Adoption of Agenda**

**18:11:20**

Mr. Grimes moved to approve the agenda; Mr. Polzer seconded. The motion was unanimously approved.

**II. Approval of Minutes**

**18:11:21**

Dr. Gaskell moved to approve the September 25, 2017 and October 23, 2017 minutes; Mr. Ms. Dreifort seconded. The motion was unanimously approved.

**III. Public Comments**

Ms. Yoder, Haugland Learning Center, reviewed the services provided to children with autism.

**IV. Agency Updates**

**1. Dr. Sherry Shamblin, Hopewell Health Centers**

Dr. Shamblin reported the merger with Woodland Center's would be complete by January 1, 2018 and said the new Logan Primary Care building would be in operation in December. She also gave an update regarding the peer supports and wellness programs.

**2. Ellen Martin, Health Recovery Services**

Ms. Martin thanked the Board and staff for the Annual Meeting.

**3. Kelly Cooke, My Sister's Place**

Ms. Cooke reported on the Holiday Give-Away for clients and said donations were accepted. She also said she attended the OU presentation by Gloria Steinem. She said most people who do the mass shootings have a history of domestic violence.

**4. Mary Kneier, The Gathering Place**

Ms. Kneier reported that they have purchased the property and parking lot next to the Gathering Place to be used for recovery housing for members and the parking lot would continue to rent spaces. She also said they were working on advocacy and wellness grants. Ms. Schmalenberg said she attended class of best practices for recovery housing.

**5. Nate Thomson, Athens Photographic Project**

Mr. Thomson reported on their youth photo exhibit and distributed flyers. He also said there would be a public art forum on December 1<sup>st</sup> at City Hall from 3:00-4:00pm and they were doing a pilot yoga program with HHC.

**6. Ron Luce, John W. Clem Recovery House**

Mr. Luce said their accreditation program had been completed. He also said he was working on a grant to open a Level I recovery house in The Plains and the Athens Public Library has a book program which will rotate books once a month at the house. Mr. Luce said he was working on a program to open a business to provide jobs for members.

**7. Kim Jackson, Integrated Services for Behavioral Health**

Ms. Jackson reported the peer houses were doing well and they had started a Saturday meal program for children. She also said they will have an art exhibit.

**V.**

**Staff Updates**

**1. Diane Pfaff, Community Services Manager**

Ms. Pfaff introduced Kaitlyn Martin, Board Intern. She also reported on the 16<sup>th</sup> Annual CIT training recently held.

**2. Earl Cecil, Executive Director**

Mr. Cecil presented a video regarding the John W. Clem Recovery House.

**VI.**

**Executive Committee Report**

**1. Special Committee Meeting**

Mr. Cecil reported that the Executive Committee met on October 2, 2017 and passed Resolution 18-10-06, Authorizing advertising for bids for the construction of the Adam-Amanda Mental Health Rehabilitation Center.

**2. Financials**

**18:11:22**

Mr. Clark reported the committee reviewed and recommends the financial reports as submitted for SFY 2018. Mr. Polzer moved that the July, August and September SFY 2018 financial reports for the General Fund, SAMI Rental Fund, Hocking Rental Fund, Vinton Rental Fund, Construction Fund, CATIE Fund, and OHF Integration Project Fund be accepted and filed for audit, as submitted; Dr. Hopkins seconded. Motion was unanimously approved.

3. **Adam-Amanda Mental Health Rehabilitation Center**

**18:11:23**

**Resolution 18-11-07**

Mr. Cecil reviewed the bids submitted for construction of the Adam-Amanda Mental Health Rehabilitation Center and the recommendation of the project architect. Mr. Clark reported that the Executive Committee recommends approval of the resolution, as submitted. Mr. Polzer moved to authorize the Executive Director to issue a Notice of Award to Hoon, Inc. totaling \$974,086 and to execute all necessary contracts and documents for construction of the Adam-Amanda Mental Health Rehabilitation Center; Dr. Gaskell seconded. Motion passed with one abstention.

4. **Osteopathic Heritage Foundation/317 Board Funding Awards**

**18:11:24**

**Resolution 18-11-08**

Mr. Cecil reviewed the joint staff recommendations to fund twelve projects totaling \$707,836 for applications submitted in response to the Strengthening the Continuum of Care RFP. The Board will fund the entire award of \$130,000 to the Vinton County Commissioners while the remaining \$577,836 will be funded 50/50 by the Foundation and Board. Mr. Clark reported that the Executive Committee recommends approval of the resolution, as submitted. Dr. Hopkins moved to approve Resolution 18-11-08, 317 Board and Osteopathic Heritage Foundation Allocation of Funds; Ms. Mogavero seconded. The motion was unanimously approved.

VII. **Old Business**

1. **Annual Meeting**

Mr. Cecil discussed the 2017 Annual Meeting and asked if anyone had any suggestions.

2. **Levy Results**

Mr. Cecil reviewed the state and local levy results. He noted that the levy had passed in each county for the first time in the same election and that the percentage in support of the levy was the highest ever received.

VIII. **New Business**

1. **John W. Clem Recovery House Capital Project**

**18:11:25**

**Resolution 18-11-09**

Mr. Cecil reviewed the capital housing project for the John W. Clem Recovery House. Ms. Gibson moved to approve Resolution 18-11-09, John W. Clem Recovery House Capital Project; Ms. Mogavero seconded. The motion was unanimously approved.

2. **The Gathering Place Capital Project**

**18:11:26**

**Resolution 18-11-10**

Mr. Cecil reviewed the capital housing project proposed by The Gathering Place. Mr. Polzer moved to approve Resolution 18-11-10, The Gathering Place Capital Project; Dr. Gaskell seconded. The motion was unanimously approved.

**3. Additional Appropriations**

**18:11:27**

**Resolution 18-11-11**

Mr. Cecil explained the resolution. Dr. Hopkins moved to approve Resolution 18-11-11, Additional Calendar Year 2017 Appropriations to the General Fund; Dr. Evans seconded. The motion was unanimously approved.

**4. Calendar Year 2017 Year End Closing**

**18:11:28**

**Resolution 18-11-12**

Mr. Cecil explained the resolution. Dr. Gaskell moved to approve Resolution 18-11-12, Authorizing the executive director to make adjustments, if and as needed, to close the calendar year books; Ms. Dreifort seconded. The motion was unanimously approved.

**5. CY 2018 Appropriations**

**18:11:29**

**Resolution 18-11-13**

Mr. Cecil explained the resolution. Ms. Mogavero moved to approve Resolution 18-11-13, Appropriations for Calendar Year 2018; Dr. Hopkins seconded. The motion was unanimously approved.

**IX. Adjournment**

**18:11:30**

Mr. Grimes moved to adjourn the meeting; Ms. Gibson seconded. The motion was unanimously approved. Meeting adjourned at 8:04pm.

Submitted by:

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Earl L. Cecil  
Executive Director

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Garett Clark  
Chair